ECTS
EUROPEJSKI SYSTEM TRANSFERU I AKUMULACJI PUNKTÓW
EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM

Legnica 2010/2011
GENERAL INFORMATIONS

ECTS – introduction*

The European Credit Transfer System was initially set up in 1989 as a pilot scheme within the framework of the Erasmus programme. Its aim at that time was to facilitate the recognition of study periods undertaken abroad by mobile students through the transfer of credits. As a transfer system ECTS has expanded to over 30 countries and has been introduced in more than one thousand higher education institutions.

The 40 Signatory States in the Bologna Process have identified ECTS as one of the cornerstones of the European Higher Education Area. A large number of countries have adopted ECTS by law as an accumulation system for their own higher education systems and others are in the process of doing so. In some countries ECTS has become a requirement for accreditation. The Zurich Conference on Credit Transfer and Accumulation, held in October 2002 by the European University Association, endorsed the central role of ECTS in higher education. ECTS will have a fundamental place in the design of a national and European Qualifications Framework. Schemes based on ECTS are being introduced in other continents.

The correct use of ECTS depends on the commitment of thousands of motivated people working in higher education, in very different circumstances and cultures. The following measures have been taken in order to assist these persons and to promote the correct and consistent use of ECTS across Europe.

ECTS makes study programmes easy to read and compare. It can be used for all types of programmes, whatever their mode of delivery, and for lifelong learning purposes. It serves both mobile and non-mobile students: it can be used for accumulation within an institution and for transfer between institutions. ECTS helps learners moving between countries, within a country, town or region, as well as between different types of institutions; it also covers self-study and work experience. For these reasons the well-known acronym “ECTS” now stands for “European Credit Transfer and Accumulation System”.

ABOUT THE UNIVERSITY

ADDRESS
The Witelon University of Applied Sciences in Legnica
(Państwowa Wyższa Szkoła Zawodowa im. Witelona w Legnicy)
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59 – 220 Legnica
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Web page: http://www.pwsz.legnica.edu.pl
Erasmus ID Code: PL LEGNICA01
EUC Number: 101553-IC-1-2007-1-PL-ERASMUS-EUC-1

THE AUTHORITIES OF THE UNIVERSITY

Rector
Prof. PhD hab. inż. Ryszard Kazimierz Pisarski

Deputy rector for Education and Student Affairs
Kazimiera Jaworska, PhD

Deputy rector for Scientific Affairs and Cooperation with Abroad
Edward Puchala, PhD

Chancellor
Jerzy Stefaniak, MA

Faculty of Administration
Dean – Edward Biegun M.A.
Deputy Dean – Janusz Moryl PhD
Deputy Dean – Rafał Lipniewicz M.A.

Faculty of Humanities
Dean – Mirosław Karykowski M.A.

Faculty of Medicine
Dean – Izabela Gasińska-Drozdowska MD, PhD
Deputy Dean – Jolanta Bielawska MD, PhD

Faculty of Pedagogy, Tourism and Recreation
Dean – Andrzej Wnuk PhD
Deputy Dean – Jan Wojtaś PhD
Deputy Dean – Leszek Gramza M.A.
Faculty of Political Science
Dean – prof. Stanisław Dąbrowski PhD hab.
Deputy Dean – Wioletta Drzystek PhD

Faculty of Management and Computer Science
Dean – Renata Supranowicz M.A. eng.
Deputy Dean – Renata Gnitecka PhD, eng.
Deputy Dean – Marek Moi M.A. eng.

FIELDS OF STUDIES

I. FACULTY OF ADMINISTRATION
1. Field of Administration (BA studies) including the following specializations:
   a) public administration
   b) environment administration
   c) public safety and security administration
   d) municipal and economic administration
2. Field of Environmental Protection (engineering studies) including the following specialization:
   a) environmental protection systems
   b) protection and rehabilitation of degraded areas

II. FACULTY OF HUMANITIES
Field of Philology (BA studies) including the following specializations:
   a) English philology and computer science
   b) English philology
   c) German philology
   d) Russian philology

III. FACULTY OF MANAGEMENT AND COMPUTER SCIENCE
1. Field of Computer Science (engineering studies) including the following specializations:
   a) computer systems and networks
   b) multimedia and Internet systems
   c) computer graphics
   d) information systems management
2. Field of Management (BA studies) including the following specializations:
   a) enterprise management
   b) small and medium enterprise management
   c) financial management
   d) human resources management
3. Field of Management and Production Engineering (engineering studies) including the following specializations:
   a) industrial systems controlling
   b) logistics
   c) occupational safety engineering
4. Field of Management and Production Engineering (MA studies) including the following specializations:
   a) energy from renewable resources
   b) information technologies in production engineering
   c) security

5. Field of Economy (BA studies) including the following specializations:
   a) economic analysis
   b) accounting and internal audit

IV. FACULTY OF POLITICAL SCIENCE
   1. Field of Political Science (BA studies) including the following specializations:
      a) public services
      b) public communication and public relations
      c) European integration

V. FACULTY OF PEDAGOGY, TOURISM AND RECREATION
   1. Field of Pedagogy (BA studies) including the following specializations:
      a) social work
      b) care pedagogy and health promotion
      c) integrated early pre-school education with the English language
   2. Field of Tourism and Recreation (BA studies) including the following specializations:
      a) organization of tourism and recreation
      b) tourism and hospitality industry
      c) agrotourism

VI. FACULTY OF MEDICINE
   1. Field of Nursing (BA studies)
   2. Field of Emergency Medical Care (BA studies)

HISTORY

In Poland, the schools of higher learning are relatively new element in education system, whereas in the countries of Western Europe they have been functioning for a long time and have managed to develop their own systems of teaching and organizational solutions, have adapted to the needs – very often the niche ones – of the regions and have gained rich experience, which allows them to occupy a decent and commonly recognized position on educational market.

The Witelon University of Applied Sciences in Legnica is one of the oldest schools of such type in Poland along with other two pioneering public vocational schools that were established in Poland in the year 1998. The school began its activity without having its own material base and didactic staff, nonetheless, within years it has become one of the biggest Higher Vocational State Schools in Poland; around seven thousand of students have been educating here on full-time, extramural and post-graduate studies. The area of didactic rooms exceeds 21 thousand square meters, that is two hectares.

The first business seat of the school was located in the buildings which earlier belonged to the Complex of Schools of Motor Vehicle Engineering at 10 Mickiewicza Street. Soon after the partial rebuilding, it appeared to be too small to accommodate all the students, therefore there was the need for finding other premises for the school. The Rector’s Office was located in a part of a building at
89 Złotoryjska Street, a small pre-war villa, which despite its charm, was not suitable for housing the Schools authorities. The rector’s office, deputy rector’s office and chancellor’s office as well as three administration offices of the institutes and the building’s administration were located on several dozen meters of loft. This is where the Department of Foreign Languages and the Department of Physical Education functioned. The students were in much better position. Their tutorials were held in a building at 151 Jaworzyńska Street, which belonged to a private Technical University and in the Piast Castle.

A hope for rectifying the situation occurred on 31st December 1998 when the governor of the Legnica province handed over to the School a few real estates, including old barracks complex located between Hutników Street and Sejmowa Street, with an area exceeding 3.5 hectares. The complex comprises a few buildings, including three buildings with a cubic capacity of circa 30 thousand cubic meters each and a few smaller ones. Until the year 1993 the complex was used for military purposes; the buildings erected in the second half of the 19th century primarily were the Prussian barracks, then the German ones, and after the end of World War II—a famous „red city” of Northern Group of Soviet Army Forces in Poland.

After the Russian troops left the city, the buildings were deteriorating, and once have become the ownership of the School, they were completely devastated. Nonetheless, the school’s authorities decided that the complex be adapted for their seat. The renovation of the first building began after a few months of design works, in the second half of the year 1999. This undertaking was a big challenge. Only few believed that the refurbishment could end soon. The technical condition of the building and the scale of the planned adaptation works were raising doubt. The capital refurbishment works started with an exchange of the construction elements, the roof and of all ceilings.

In the year 2008 the Witelon University of Applied Sciences celebrated 10th anniversary of its existence. In this period the school developed from an educational institution to an autonomous school of higher education, having its influence both on the city and the region. Therefore it is crucial to make a note of the most important events from the history of the Witelon University of Applied Sciences in Legnica.

16th June 1998 – by virtue of the Ministry Council of the Republic of Poland Regulation the Minister of Education set up as of 1st July 1998 Vocational State School in Legnica.

1st July 1998 – Vocational State School in Legnica came into existence and prof. Stanisław Dąbrowski PhD, hab. was appointed the first Rector of the School.

31st December 1998 – Vocational State School in Legnica received from the State Treasury a former barracks complex of the Royal Grenadier Regiment at Hutników – Sejmowa.

15th March 2000 – by virtue of the Minister of Education Regulation the School’s name was changed into the University of Applied Sciences in Legnica.

9th June 2001 – the School was awarded with the Lower Silesian Key to Success.

30th August 2001 – University of Applied Sciences was awarded in the competition Modernization of the Year 2000 in the category „The School Buildings in Poland”
15th October 2001 – the first celebration at which Licentiate Diplomas were conferred upon graduating students of the University of Applied Sciences in Legnica.

13th April 2002 – the first celebration at which Diplomas in Engineering were conferred upon the graduates of the University of Applied Sciences in Legnica.

13th February 2003 – ceremonial opening of the Multi-purpose Halls.

25th March 2003 – by virtue of the Ministry Council of the Republic of Poland Regulation the School was granted the name of Witelon by the Minister of National Education and Sport. As part of the School’s fifth anniversary a scientific conference devoted to the life and activity of Witelon was organized and a commemorative plaque was unveiled.

13th February 2004 – classes commenced in newly renovated wing of the building at 5C Sejmowa Street.

12th October 2006 – “University Traditions of Legnica” International Scientific Conference was organized in our School on the occasion of the 480th anniversary of Legnica University which was established by Frederick II of Legnica.

20th December 2006 – ceremonial opening of an Internet café for students in our School.


16th June 2007 – the first Reunion of the University of Applied Sciences in Legnica graduates was organized.

1st September 2007 – New term of the authorities of the Witelon University of Applied Sciences in Legnica began. Prof. Ryszard K.Pisarski PhD, Hab., was chosen the Rector of the Witelon University of Applied Sciences in Legnica by Electoral College of Legnica School.

1st September 2007 – change in the organizational structure of the Witelon University of Applied Sciences in Legnica took place. The institutes were replaced by the following faculties: Administration, Political Science, Pedagogy, Tourism and Recreation, and Management and Computer Science.

16th June 2008 – as part of celebration of the 10th anniversary of the Witelon University of Applied Sciences in Legnica a scientific session called „Heritage and future of the Witelon University of Applied Sciences in Legnica” was held.

17–20th September 2008 – the Witelon University of Applied Sciences in Legnica hosted International Public Administration and Management Forum IFPAM.

8th October 2008 – new university banner was handed over to the authorities of the School.

3rd December 2008 – the Minister of Science and Higher Education conferred to the Faculty of Management and Computer Science powers to conduct M.A. studies in the field of Management and Production Engineering. The Witelon University of Applied Sciences in Legnica thus became
the first vocational state school in Poland to obtain the consent for conducting the M.A study in the field of technology.

23rd January 2009 – the first commencement ceremony of the academic year of the University of Third Age took place. One hundred thirty seven students participated in the ceremony.

1st October 2009 – two new faculties were added to the organizational structure of the School – Faculty of Medicine and Faculty of Humanities.

8th October 2009 – ceremonial opening of the Students Dormitory of the Witelon University of Applied Sciences in Legnica at 10 Adam Mickiewicz Street.

The Witelon University of Applied Sciences in Legnica became successful, and its achievements to date seem to be sufficient to guarantee the School of Legnica a leading position among this type of schools of higher education in Poland.

SCIENTIFIC-RESEARCH ACTIVITY
The scientific-research activity of the Witelon University of Applied Sciences in Legnica focuses primarily on the activity of young teaching staff. In the University there is a competition system of internal grants on research projects, financed by the funds mobilized by the University. The criteria, procedure and method of distribution and accounting of grant are regulated by appropriate University Senate resolution on the matter. The grants are awarded primarily to:

• development of scientific staff,
• the evolution of scientific specialisations of organizational units of the University,
• improvement of teaching methods, development of new fields of education.

For the first time the Witelon University of Applied Sciences in Legnica was reported to the categorisation of scientific unit and pass the evaluation parameter for the years 2000-2004. As the only in the country - among state higher vocational schools - received IV category of scientific unit. Evaluation criteria included a four-year University activity in:

• obtaining scientific degrees by teaching staff;
• participation in the implementation of research projects and targeted projects;
• publications in peer-reviewed journals (including the list of Philadelphia's Institute for Scientific Information);
• authorship of the academic monograph or academic textbook.

The research areas have included the scientific disciplines of teaching stuff. It was released the Scientific Notebooks series, which addressed a wide range of topics. The first volume covered the legal and administrative issues. The second part of this volume approached valuable information on the economy and marketing. The second volume was devoted almost entirely by the public and educational themes. The articles in the third volume are the work of the Faculty of Administration. Here are the leitmotif of the Civil Code issues and copyright protection issues with the European Union. The dominant theme of the fourth volume is the wider security, the protection against terrorism and general issues of protection of classified information. The paper also covered the legal aspects of environmental protection. The four volumes of the Scientific Notebooks are the result of activity of scientific staff of the Faculty of Administration, the Faculty of Pedagogy, Tourism and Recreation and the Faculty of Management and Computer Science.

The Witelon University of Applied Sciences in Legnica is also involved in the dissemination and popularization of scientific achievements, including through organizing conferences and implementation of outsourced research projects. Thanks to the cooperation with regional and local...
leaders of economic life, institutions, foundations and local governments of the region may have formed a variety of research projects. The most important of these can include:

- **Entrepreneurship of students – theory and practice** – conference co-organized by the Federation of Western Poland Employers, Academic Circle Przedsiębiorca at the Institute of Entrepreneur Business Management, Office of Labour in Złotoryja and co-sponsored by the District Office of Złotoryja.

- **European code of good administration and the Polish procedure and administrative practices** - a conference organized by the Institute of Administration and the Academic Circle Koło Młodych Administratywistów.

- **Determinants of regional and local development – the subregion of Legnica against the background of experience nationwide** - a conference organized by the Institute of Political Science under the auspices of the Minister of Regional Development and the Governor of Lower Silesia.

- **START - Regional programme for the promotion of entrepreneurship** - project subsidised by the Foundation of Polish Copper in Lubin, implemented by employees of the Institute of Business Management.

- **Partnership as a form of active policy of labour market** – conference organised in the framework of the implementation of the partnership project, co-financed by the European Union from the European Social Fund, jointly with the Federation of Western Poland Employers.

- **"Study of educational and occupational mobility of disabled people in the province of Lower Silesia"** - a project implemented under the Sectorial Operational Programme Human Resources Development, Activity 1.4. The aims and objectives of the project were completed on schedule within the prescribed period and in accordance with the procedures of the use of aid funds and public.

- **"Partnership for innovation - support for the establishment of the Academic Technology Incubator in Legnica"** - a project implemented under the Integrated Regional Operational Programme, Measure 2.6. The aims and objectives of the project were completed on schedule within the prescribed period and in accordance with the procedures of the use of aid funds and public.

- **"Step to success - increase of the didactic potential of university”** - the aim of the project implemented by the University of Applied Sciences in Głogów is to “provide education at European level, taking into account the needs of the local community”. The project is implemented from the date of 01.09.2008, co-financed under the Fund (ESF), Operational Programme Human Capital (PO KL), Priority IV, Sub-activity 4.1.1 “Strengthening of the didactic potential of university”. The planned completion of the activities associated with the implementation of the project is scheduled for the day 30.09.2010. The Witelon University of Applied Sciences in Legnica, together with KGHM Letia Technology Park and Grinsby Institute are partners in the project.

- **“Diagnosis of the needs of vocational education in the context of labour market conditions in the former Legnica Province”** - the aim of the project carried out by the Witelon University of Applied Sciences in Legnica was to identify possible areas for modification of the educational vocational schools in the area of the former province of Legnica in accordance with the needs of local labour markets. The project was funded under the ESF, the regional component of the OP Human Capital, Priority IX, Activity 9.2 “Improving the attractiveness and quality of vocational education.” Implementation of the project was completed on 30.06.2010.

- **“Knowledge - the best investment”** - the aim of the project implemented by the Federation of Western Poland Employers in Legnica is to increase the participation of persons aged 25-
64 years (and non-learning persons at age 18-24 years) in lifelong learning within the school system based on high quality consulting services. The project is financed under the ESF, the regional component of the OP Human Capital, Priority IX, Activity 9.3 "Promoting a formal learning in school.” The term of the project: from 01.12.2009 until 30.11.2010.

- **“Closer to market reality - strengthening of relationship between students and employers”** - the aim of the project implemented by the Witelon University of Applied Sciences in Legnica is to transfer and enrich the knowledge about on-going studies and specializations, vocational training, academic education and lifelong learning of highly skilled and entrepreneurial team able to cope with the economic and social challenges, both in the region, as well as country. The project is financed within the framework (ESF), (PO KL), Priority IV, Sub-activity 4.1.1 “Strengthening of the didactic potential of university”. The term of the project: from 17.05.2010 until 30.09.2014. The University of Applied Sciences in Głogów, together with the Federation of Western Poland Employers are partners in the project.

**INTERNATIONAL COOPERATION**

The Witelon University of Applied Sciences in Legnica has been cooperating with many academic and scientific centres in Poland and abroad ever since its beginning. The first agreements of cooperation the School signed among others with Wrocław higher schools- the University, the University of Technology and Academy of Economics. Each year the number of cooperating centres is rising. Within the framework of numerous scientific activities the school gets new contacts with foreign partners, which manly base on the exchange of the teaching staff, students and scientific-research activities.

The activeness of our School on the international level is coincident with the state policy and concentrates on the countries of the European Union and countries aspiring for membership in this organization.

Our School cooperates, as part of Erasmus programme – „lifelong learning”, with the following foreign partners on the basis of bilateral agreements:

<table>
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<tr>
<th>No</th>
<th>Country</th>
<th>University</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Belgium</td>
<td>Xios University College in Limburg</td>
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<tr>
<td>2</td>
<td>Bulgaria</td>
<td>Technical University of Gabrovo</td>
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<td>3</td>
<td>Cyprus</td>
<td>European University Cyprus in Nicosia</td>
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<tr>
<td>4</td>
<td>Czech Republic</td>
<td>Univerzita Hradec Králové (Pedagogicka faculta)</td>
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<td>5</td>
<td>Denmark</td>
<td>International Business Academy</td>
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<td>6</td>
<td>France</td>
<td>Universite Jean Monnet –Saint Etienne - Institut Universitaire de Technologie in Roanne</td>
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<tr>
<td>7</td>
<td>Germany</td>
<td>Hochschule in Bremem</td>
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<tr>
<td>8</td>
<td>Germany</td>
<td>Fachhochschule des Bundes für öffentliche Verwaltung in Brühl</td>
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<td>9</td>
<td>Germany</td>
<td>IHK-Bildungszentrum in Dresden</td>
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<tr>
<td>10</td>
<td>Germany</td>
<td>Hochschule für öffentliche Verwaltung Kehl</td>
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<td>11</td>
<td>Germany</td>
<td>Pädagogische Hochschule Ludwigsburg</td>
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<td>12</td>
<td>Germany</td>
<td>Hochschule für öffentliche Verwaltung und Finanzen in Ludwigsburg</td>
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<td>13</td>
<td>Germany</td>
<td>Fachhochschule der Sächsischen Verwaltung in Meißen</td>
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<td>14</td>
<td>Germany</td>
<td>Fachhochschule Nordhausen</td>
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<td>15</td>
<td>Germany</td>
<td>Heimvolkshochschule St. Hedwighaus in Öerlinghausen</td>
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<td>16</td>
<td>Germany</td>
<td>Fachhochschule in Schmalkalden</td>
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<td>17</td>
<td>Germany</td>
<td>Bergische Universität in Wuppertal</td>
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<tr>
<td>18</td>
<td>Romania</td>
<td>1 Decembrie 1918 University of Alba Iulia</td>
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The school is entitled to send students abroad, to take foreign students, to go for training abroad and to exchange the didactic and administration staff by virtue of Erasmus University Charter, which our School has received for years 2003-2007 and next for years 2007-2013.

As part of the cooperation, the Witelon University of Applied Sciences in Legnica has engaged, among others, in the following activities: conducting joint research and scientific conferences, organizing foreign practical placements for students from our University, exchange of the scientific-didactic staff. Thanks to the apprenticeships, practical placements, and studies abroad, our students have a chance of deepening their knowledge relating to the western self-governmental and governmental systems. It is also a great opportunity for them to upgrade their language skills. Participation in international programmes becomes therefore a crucial factor increasing the chances of graduates of schools of higher education on the job market both in Poland and in countries of European Union.

Since 2005 the students of our School have had the possibility of applying for the grants for studies and trainings within the Polish-French Found of Cooperation.

In the year 2008 our School hosted IFPAM International Forum for Public Administration and Management. The Witelon University of Applied Science is the only academic centre, which also acts in the capacity of a member of this organization. Among invited guests there were eighteen representatives of European academic centres, e.g. from Germany, Hungary, Belgium, Holland, Bulgaria, France, Russia and Slovakia.

As part of international cooperation carried out with foreign institutions, the Witelon University of Applied Sciences in Legnica has employed since 2008 independent scientific-didactic staff on full-time basis – professor Volker Ronge and professor Ludwig Schmal.

More information can be found at the website http://bw.pwsz.legnica.edu.pl.

THE ASSOCIATION „ACADEMIC COMMUNITY”

The Association for the Development of the Witelon University of Applied Sciences in Legnica known as the „Academic Community” was registered in the National Court Register in March 2001. It operates under the Associations Act of 7th April 1989 and Public Benefit and Volunteer Work Act of 24th April 2003. The statutory aim of the association is to gather a group of individuals and corporations working closely to support academic development of the Witelon University of Applied Sciences in Legnica. The planned aims are the financial, scientific and research development of the University as well as activation of students, employees and other people for education, voluntary work and active citizenship. The association operates in several areas:

1. It acts as a public benefit organization, mainly through the implementation of the „Volunteer Work Programme” in particular aimed at taking care of the elderly and disabled people. The volunteer students of the Witelon University of Applied Sciences in Legnica, trained by their teachers, become well qualified to work in all types of institutions. The volunteers provide help, among others, to Palliative Care Unit in the Provincial Specialist Hospital in Legnica, Local Rehabilitation and Social Welfare Centre for Deaf People, Mental Health Outpatient Clinic of the Provincial Psychiatric Hospital or St. John the Baptist Community Centre in Legnica. Moreover, the volunteers help the elderly, those with disabilities or socially maladjusted children.

2. Research and scientific activities comprising research projects and studies in the scope of engineering geology, geo-technology and environmental protection. In cooperation with the
specialists from the Witelon University of Applied Sciences in Legnica, the Association has prepared several geotechnical studies (research and documentation) for clients. The Association has also launched the project of the Legnica Academic Computer Network using Dialog S.A.’s infrastructure.

3. Publishing and printing – the Association has issued over 80 publications, including forty titles of more than 20,000 copies issued as the Witelon University of Applied Sciences in Legnica book series.


5. Business – Academic Bookshop and a kiosk at the Witelon University of Applied Sciences in Legnica.

6. Services – printing and stationery services for students (binding diplomas, photocopying, printing, other services)

7. Statutory activity – academic, scientific, educational, cultural, environmental protection activities, charity and social aid pursuant to art. 17 paragraph 1 subparagraph 4 of the Corporate Income Tax Act of 15th February 1992. Moreover, the Association, using the funds from its business activities, financially supports the Witelon University of Applied Sciences in Legnica in its operations referred to in the Act on Universities of Applied Sciences and the University’s Charter.

ACADEMIC CALENDAR AND PUBLIC HOLIDAYS

<table>
<thead>
<tr>
<th>ACADEMIC CALENDAR 2010/2011</th>
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<tbody>
<tr>
<td><strong>WINTER SEMESTER</strong></td>
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<tr>
<td>Beginning of the Classes</td>
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<tr>
<td>End of the Classes</td>
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<tr>
<td><strong>SUMMER SEMESTER</strong></td>
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<tr>
<td>Beginning of the Classes</td>
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<tr>
<td>End of the Classes</td>
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<tr>
<td>Final Examinations</td>
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<tr>
<td><strong>BREAK</strong></td>
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<tr>
<td>31.12.2010 – 02.01.2011</td>
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<tr>
<td><strong>FREE DAYS</strong></td>
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<tr>
<td>02.05.2011</td>
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<td>04.05.2011</td>
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<tr>
<td><strong>INTERNSHIP</strong></td>
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<td>1st and 2nd year</td>
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Public Holidays in Poland

New Year’s Day – 1st January
Easter Sunday – March or April
Easter Monday – March or April
May Day – 1st May
Constitution Day – 3rd May
Corpus Christi – June
Feast of the Assumption – 15th August
All Saints’ Day – 1st November
Independence Day – 11th November
Christmas Day – 25th December
Boxing Day – 26th December

ADMISSION PROCEDURES

Admission of Polish students
The detailed information on the admission of Polish students can be found at the website: http://www.pwsz.legnica.edu.pl/strona-1248-rekrutacja-3

Admission procedures for foreign students
1. Non-Polish citizens may enter and be studied under the conditions laid down in Article 43 of Law on Higher Education (Journal of Laws No. 164, item. 1365 with subsequent amendments).
2. Candidates taking the studies on the same basis as Polish citizens, in addition to the documents referred to on page http://www.pwsz.legnica.edu.pl/strona-1248-rekrutacja-3 (documents in foreign languages must be translated into Polish) are required to include:
   1) proof of compliance with the conditions laid down in Article 43 Paragraph 2 or 5 of the Law on Higher Education,
   2) confirmation of the equivalence of foreign certificates of the Polish certificate,
   3) in the case of candidates for second cycle studies - legalized or bear an apostille diploma or other document of studies graduation abroad, giving access to second cycle studies in the country in which it was issued, recognized, in accordance with the provisions on recognition of diplomas obtained abroad, or under an international agreement, to be equivalent with the relevant Polish diploma of first cycle studies.
3. In relation to other foreigners, not mentioned in paragraph 2, the provisions of the Minister of Science and Higher Education of 12 October 2006 on the taking up and pursuing education and training of foreign nationals and their participation in research and development work (Journal of Laws No. 190 pos. 1406) apply.

Admission for Erasmus Students
The deadline for Erasmus Programme Coordinator of the sending school to submit via e-mail an official note concerning the students to be sent to our school is 15 May (winter semester) and 15 November (summer semester). The note should be sent to the following e-mail address: witkowskam@pwsz.legnica.edu.pl and it should include the following information: student’s name, surname, sex, date of birth, place of birth, address, e-mail address, information on the semester (summer, winter), academic year and number of months the student is going to study in Poland for.
By 31st May (winter semester) or 30th November (summer semester) we should be sent the following documents by regular mail:
- e-version of student’s application form and its ordinary version
- learning agreement
- accommodation form
- photocopy of the student’s passport and ID
- 4 photos (3.5 x 4.5 cm)

On receipt of the above-mentioned documents we will send a letter of acceptance to your coordinator via regular mail.

A month prior to the student’s departure we should be sent the following:
- photocopy of the student’s visa (if applicable)
- information form containing details of the trip

Please send all the documents to the following address:
Państwowa Wyższa Szkoła Zawodowa im. Witelona w Legnicy
Biuro Współpracy z Zagranicą
ul. Sejmowa 5C pok. 117
59–220 Legnica Polska / Poland

LEGAL BASIS
16th June 1998 by force of the ordinance of the Council of Ministers of the Republic of Poland the Minister of Education (Dz.U. Nr 76, poz. 498, 1998) set up the University of Applied Sciences in Legnica, which was also endowed with the statute determining it structure and rules for functioning. Till 2005 University of Applied Sciences in Legnica was acting in accordance the regulation “Act of Higher Vocabulary Schools” (Dz.U.Nr 96, poz.590, 1997 z późn.zm.). From 2005 University of Applied Sciences has been acting in accordance the regulation “Law of Higher Education” (Dz.U.Nr 164, poz. 1365, 2005).

MAIN UNIVERSITY REGULATIONS
The main regulations at The Witelon University of Applied Sciences in Legnica are The Statute and The Rules of Study. These documents are available (in Polish) on the following websites:
- The Statute
- The Rules of Study

ECTS INSTITUTIONAL COORDINATOR
Karol Selwat, PhD
The Witelon University of Applied Sciences in Legnica
(Państwowa Wyższa Szkoła Zawodowa im. Witelona w Legnicy)
ul. Sejmowa 5A
59–220 Legnica
Polska / Poland
Telephone: 0048 76 723 23 24
E-mail: selwatk@pwsz-legnica.eu
Państwowa Wyższa Szkoła Zawodowa im. Witelona w Legnicy
ECTS – EUROPEJSKI SYSTEM TRANSFERU I AKUMULACJI PUNKTÓW
FORMULARZ ZGŁOSZENIOWY STUDENTA

ROK AKADEMICKI: 20... /20....
KIERUNEK STUDIÓW: ..............................................................

Formularz należy wypełnić CZARNYM kolorem, ponieważ może być powielany, wysyłany faksem lub pocztą

<table>
<thead>
<tr>
<th>UCZELNIA WYSYŁAJĄCA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nazwa i pełny adres: ..........................................................................................................................</td>
</tr>
<tr>
<td>Koordynator wydziałowy – imię i nazwisko, numer telefonu i faksu, adres e-mail ...................................</td>
</tr>
<tr>
<td>Koordynator uczelniany - imię i nazwisko, numer telefonu i faksu, adres e-mail......................................</td>
</tr>
</tbody>
</table>

DANE OSOBOWE STUDENTA
(wypełnia student występujący o przyjęcie na studia)

| Nazwisko: ........................................ | Imię/ Imiona : ........................................................ |
| Data urodzenia: .................................. |
| Płeć: ............................................ |
| Obywatelstwo: .................................. |
| Miejsce urodzenia: ............................ | Stały adres (jeżeli inny niż aktualny): ...................... |
| Aktualny adres: .................................. |
| .................................................. | ................................................................. |
| .................................................. | ................................................................. |
| .................................................. | ................................................................. |
| .................................................. | ................................................................. |
| Aktualny adres ważny do: .................... | Tel.: ............................................................. |
| Tel.: ............................................. |
| E-mail: ........................................... |

LISTA UCZELNI, KTÓRE OTRZYMAJĄ NINIEJSZE ZGŁOSZENIE (według preferencji studenta):

<table>
<thead>
<tr>
<th>Uczelnia</th>
<th>Kraj</th>
<th>Okres studiów od do</th>
<th>Okres pobytu (w miesiącach)</th>
<th>Liczba punktów, jaką student planuje uzyskać w uczelni zagranicznej</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>
Imię i nazwisko studenta: .........................................................................................................................
Uczelnia wysyłająca: .................................................................................................................................
Kraj: ...........................................................................................................................................................

Proszę krótko uzasadnić, dlaczego chciałby / chciała Pan/Pani studiować za granicą?
................................................................................................................................................................
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ZNAJOMOSC JĘZYKÓW

Język ojczysty: ...........................................Język wykładowy w uczelni macierzystej (jeśli inny niż ojczysty)........................................

<table>
<thead>
<tr>
<th>Inne języki</th>
<th>Obecnie uczę się tego języka</th>
<th>Znam ten język dostatecznie dobrze, by rozumieć wykłady</th>
<th>Potrzebuję dodatkowego przygotowania językowego, byrozumieć wykłady</th>
</tr>
</thead>
<tbody>
<tr>
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<td>tak</td>
<td>nie</td>
<td>tak</td>
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<tr>
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<td></td>
<td></td>
<td>nie</td>
</tr>
</tbody>
</table>

DOŚWIADCZENIE ZAWODOWE (jeśli jest związane z obecnym kierunkiem studiów)

Rodzaj pracy Firma/organizacja Okres pracy Kraj
.............................................................................................................................
.............................................................................................................................
.............................................................................................................................

DOTYCHCZASOWY PRZEBIEG STUDIÓW

Jaki dyplom/ tytuł zawodowy uzyska Pan/Pani po ukończeniu studiów ...........................................................
Liczba zaliczonych przed wyjazdem za granicę lat studiów: ..............................................................................
Czy studiował / a Pan / Pani za granicą? ..........................Tak □  Nie □
Jeśli tak, kiedy i w jakiej uczelni? .............................................................. ..........................................................

Załaczony wykaz zaliczeń zawiera pełne dane o dotychczasowym przebiegu studiów. Informacje, które nie mogą być podane w momencie ubiegania się o przyjęcie na studia, zostaną uzupełnione w terminie późniejszym

Czy zamierza Pan / Pani ubiegać się o stypendium na pokrycie dodatkowych kosztów związanych z okresem studiów za granicą? ..........................Tak □  Nie □

UCZELNIA PRZYJMUJĄCA

Niniejszym poświadczamy przyjęcie zgłoszenia, proponowanego programu zajęć i wykazu zaliczeń studenta.
Został wstępnie przyjęty na studia w naszej uczelni

w/w student □  Nie został przyjęty na studia w naszej uczelni

Podpis koordynatora wydziałowego

Podpis koordynatora uczelnianego

Data: ..........................................................................................................................................................

ECTS Course Catalogue 2010/2011 16
The Witelon University of Applied Sciences in Legnica

ECTS – EUROPEAN CREDIT TRANSFER SYSTEM

STUDENT APPLICATION FORM

ACADEMIC YEAR: 20… /20….
FIELD OF STUDY: ..........................................................

This application should be completed in BLACK in order to be easily copied and/or telefaxed.

SENDING INSTITUTION

Name and full address: ........................................................................................................................................
...........................................................................................................................................................................
...........................................................................................................................................................................
Department coordinator - name, telephone and fax numbers, e-mail .................................................................
...........................................................................................................................................................................
...........................................................................................................................................................................
Institutional coordinator - name, telephone and fax numbers, e-mail ...................................................................
...........................................................................................................................................................................
...........................................................................................................................................................................

STUDENT'S PERSONAL DATA
(to be completed in capitals by the student applying)

Family name: .......................................................... First name(s): ..........................................................
Date of birth: ...................................................... Sex: .............................................................
Nationality: ........................................................ Place of Birth: ................................................
Current address: ................................................ Permanent address (if different): ......................................
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Current address is valid until: ............................ Tel.: .................................................................
Tel.: ........................................................................................................ E-mail: ..........................................................

LIST OF INSTITUTIONS WHICH WILL RECEIVE THIS APPLICATION FORM (in order of preference):

<table>
<thead>
<tr>
<th>Institution</th>
<th>Country</th>
<th>Period of study from</th>
<th>Period of study to</th>
<th>Duration of stay (months)</th>
<th>N° of expected ECTS credits</th>
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</table>
Name of student: .................................................................................................................................................
Sending institution: ..................................................................................................................................................
Country: ...................................................................................................................................................................

Briefly state the reasons why you wish to study abroad?
........................................................................................................................................................................
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LANGUAGE COMPETENCE

<table>
<thead>
<tr>
<th>Other languages</th>
<th>I am currently studying this language</th>
<th>I have sufficient knowledge to follow lectures</th>
<th>I would have sufficient knowledge to follow lectures if I had some extra preparation</th>
</tr>
</thead>
<tbody>
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<td>yes</td>
<td>no</td>
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WORK EXPERIENCE RELATED TO CURRENT STUDY (if relevant)

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<thead>
<tr>
<th>Type of work experience</th>
<th>Firm/organisation</th>
<th>Dates</th>
<th>Country</th>
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PREVIOUS AND CURRENT STUDY

Diploma/degree for which you are currently studying: .................................................................
Number of higher education study years prior to departure abroad: ........................................
Have you already been studying abroad? Yes □ No □
If Yes, when? at which institution? ............................................................................................

The attached Transcript of records includes full details of previous and current higher education study. Details not known at the time of application will provided be at a later stage.

Do you wish to apply for a mobility grant to assist towards the additional costs of your study period abroad? Yes □ No □

RECEIVING INSTITUTION

We hereby acknowledge receipt of the application, the proposed learning agreement and the candidate’s Transcript of records.

The above-mentioned student is □ provisionally accepted at our institution
□ not accepted at our institution

Departmental coordinator’s signature
..............................................................................................................................................................

Institutional coordinator’s signature
..............................................................................................................................................................

Date: ......................................................................................................................................................... Date: ..........................................................
ROK AKADEMICKI: 20… /20…  KIERUNEK STUDIÓW: ………………………………

<table>
<thead>
<tr>
<th>Imię i nazwisko studenta:</th>
<th>Uczelnia Wysyłająca:</th>
<th>Kraj:</th>
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</thead>
</table>

**Szczegółowy opis proponowanego programu zajęć na uczelni przyjmującej**

<table>
<thead>
<tr>
<th>Uczelnia przyjmująca:</th>
<th>Kraj:</th>
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<table>
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<tr>
<th>Kod przedmiotu (jeżeli istnieje) i numer strony w pakiecie informacyjnym</th>
<th>Nazwa przedmiotu (jak w katalogu przedmiotów)</th>
<th>Liczba punktów ECTS</th>
</tr>
</thead>
</table>

Jeżeli to konieczne, proszę kontynuować na następnej stronie

Podpis studenta  Data: ........................................................................

**UCZELNIA WYSYŁAJĄCA**

Niniejszym potwierdzamy, że proponowany program zajęć został zatwierdzony.

Podpis koordynatora wydziałowego  Podpis koordynatora uczelnianego

Data: ............................................. ...........................

**UCZELNIA PRZYJMUJĄCA**

Niniejszym potwierdzamy, że proponowany program zajęć został zatwierdzony.

Podpis koordynatora wydziałowego  Podpis koordynatora uczelnianego

Data: ............................................. ...........................
ZMIANY W POROZUMIENIU O PROGRAMIE ZAJĘĆ  
(wypełnić tylko w stosownych przypadkach)

<table>
<thead>
<tr>
<th>Imię i nazwisko studenta:</th>
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<td>Uczelnia wysyłająca:</td>
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<tr>
<th>Przedmiot (jak w katalogu przedmiotów)</th>
<th>Nazwa przedmiotu (jak w katalogu przedmiotów)</th>
<th>Wykreślony przedmiot</th>
<th>Dodany przedmiot</th>
<th>Liczba punktów ECTS</th>
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Jeżeli to konieczne, proszę kontynuować na następnej stronie

<table>
<thead>
<tr>
<th>Podpis studenta</th>
<th>Data: ....................................</th>
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UCZELNIA WYSYŁAJĄCA

Niniejszym potwierdzamy, że proponowany program zajęć został zatwierdzony

<table>
<thead>
<tr>
<th>Podpis koordynatora wydziałowego</th>
<th>Podpis koordynatora uczelnianego</th>
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Data: ....................................

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<th>Podpis koordynatora uczelnianego</th>
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Data: ....................................

UCZELNIA PRZYJMUJĄCA

Niniejszym potwierdzamy, że proponowany program zajęć został zatwierdzony

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<th>Podpis koordynatora wydziałowego</th>
<th>Podpis koordynatora uczelnianego</th>
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Data: ....................................

<table>
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<tr>
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<th>Podpis koordynatora uczelnianego</th>
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Data: ....................................
**The Witelon University of Applied Sciences in Legnica**

**ECTS – EUROPEAN CREDIT TRANSFER SYSTEM**

**ECTS LEARNING AGREEMENT**

**ACADEMIC YEAR: 20… /20…**  **FIELD OF STUDY: …………………………………………**

<table>
<thead>
<tr>
<th>Name of student:</th>
<th>Sending institution:</th>
<th>Country:</th>
</tr>
</thead>
</table>

**DETAILS OF THE PROPOSED STUDY PROGRAMME ABROAD**

<table>
<thead>
<tr>
<th>Receiving institution:</th>
<th>Country:</th>
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</table>

<table>
<thead>
<tr>
<th>Course unit code (if any) and page no. of the information package</th>
<th>Course unit title (as indicated in the information package)</th>
<th>Number of ECTS credits</th>
</tr>
</thead>
</table>

if necessary, continue the list on a separate sheet

<table>
<thead>
<tr>
<th>Student’s signature</th>
<th>Date: ..........................................................</th>
</tr>
</thead>
</table>

**SENDING INSTITUTION**

*We confirm that the proposed programme of study/learning agreement is approved.*

<table>
<thead>
<tr>
<th>Departmental coordinator’s signature</th>
<th>Institutional coordinator’s signature</th>
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Date: ..........................................................  Date: ..........................................................

**RECEIVING INSTITUTION**

*We confirm that this proposed programme of study/learning agreement is approved.*

<table>
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<tr>
<th>Departmental coordinator’s signature</th>
<th>Institutional coordinator’s signature</th>
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Date: ..........................................................  Date: ..........................................................
# CHANGES TO THE ORIGINALLY PROPOSED STUDY PROGRAMME
(to be filled in ONLY if appropriate)

<table>
<thead>
<tr>
<th>Course unit code (if any)</th>
<th>Course unit title (as indicated in the information package)</th>
<th>Deleted course unit</th>
<th>Added course unit</th>
<th>Number of ECTS credits</th>
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if necessary, continue this list on a separate sheet

Student’s signature

..........................................................................................................................................................................................................................................

Date: .................................................................................................................................

## SENDING INSTITUTION

We confirm that the above-listed changes to the initially agreed programme of study/learning agreement are approved.

Departmental coordinator’s signature

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Institutional coordinator’s signature

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Date: .................................................................................................................................

## RECEIVING INSTITUTION

We confirm that the above-listed changes to the initially agreed programme of study/learning agreement are approved.

Departmental coordinator’s signature

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Institutional coordinator’s signature

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Date: .................................................................................................................................
# Państwowa Wyższa Szkoła Zawodowa im. Witelona w Legnicy

ECTS – EUROPEJSKI SYSTEM TRANSFERU I AKUMULACJI PUNKTÓW

WYKAZ ZALICZEŃ

ROK AKADEMICKI  20…./20….

<table>
<thead>
<tr>
<th>NAZWA UCZELNII WYSYŁAJĄCEJ:</th>
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</thead>
<tbody>
<tr>
<td>Wydział:</td>
<td></td>
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<tr>
<td>Koordynator wydziałowy ds. ECTS:</td>
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<td>Tel:</td>
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<table>
<thead>
<tr>
<th>NAZWA UCZELNI PRZYJMUJĄCEJ:</th>
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<td>Wydział:</td>
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<thead>
<tr>
<th>Kod przedmiotu (1)</th>
<th>Nazwa przedmiotu</th>
<th>Czas realizacji przedmiotu (2)</th>
<th>Ocena lokalna (3)</th>
<th>Ocena ECTS (4)</th>
<th>Punktu ECTS (5)</th>
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</tr>
</tbody>
</table>

Łącznie:

(1) (2) (3) (4) (5) Patrz wyjaśnienie na kolejnej stronie

Przyznany dyplom/ tytuł, zawodowy/ stopień naukowy:.................................................................

Data:            Podpis dziekana lub osoby upoważnionej:       Pieczęć uczelni:

Uwaga: Niniejszy dokument nie jest ważny, jeżeli nie widnieje na nim podpis dziekana lub upoważnionej osoby i pieczęć uczelni

ECTS Course Catalogue 2010/2011 23
(1) Kod przedmiotu/ zajęć:

Patrz katalog przedmiotów

(2) Czas trwania zajęć z danego przedmiotu

\[ Y = 1 \text{ rok akademicki} \]
\[ IS = 1 \text{ semestr} \]
\[ IT = 1 \text{ trymestr} \]
\[ 2S = 2 \text{ semestry} \]
\[ 2T = 2 \text{ trymestry} \]

(3) Charakterystyka systemu i skali ocen stosowanych w uczelni:

Polska skala ocen: Stopnie ECTS:

<table>
<thead>
<tr>
<th>Polska skala ocen:</th>
<th>Stopnie ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.0 five (pięć)</td>
<td>A excellent</td>
</tr>
<tr>
<td>4.5 four and a half (cztery i pół)</td>
<td>B very good</td>
</tr>
<tr>
<td>4 four (cztery)</td>
<td>C good</td>
</tr>
<tr>
<td>3.5 three and a half (trzy i pół)</td>
<td>D satisfactory</td>
</tr>
<tr>
<td>3.0 three (trzy)</td>
<td>E sufficient</td>
</tr>
<tr>
<td>2 two (dwa)</td>
<td>FX/F fail</td>
</tr>
</tbody>
</table>

(4) Skala ocen ECTS

<table>
<thead>
<tr>
<th>Ocena ECTS</th>
<th>% studentów, którzy uzyskują zaliczenia / zdają egzaminy i otrzymują daný stopień</th>
<th>Definicja (wyłącznie stopni niedostatecznych)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>10</td>
<td>NIEDOSTATEczny – punkty będzie można przyznać po uzupełnieniu przez studenta pewnych braków</td>
</tr>
<tr>
<td>B</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>10</td>
<td>NIEDOSTATEczny – punkty będzie można przyznać po uzupełnieniu przez studenta istotnych braków</td>
</tr>
<tr>
<td>FX</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

(5) Punkty ECTS:

1 pełny rok akademicki = 60 punktów
1 semestr = 30 punktów
1 trymestr = 20 punktów
### The Witelon University of Applied Sciences in Legnica

**ECTS – EUROPEN CREDIT TRANSFER SYSTEM**

**TRANSCRIPT OF RECORDS**

**ACADEMIC YEAR 20…./20….**

---

**NAME OF SENDING INSTITUTION**: ........................................................................................................................

Department of: ..........................................................................................................................................................

ECTS departmental coordinator: ..........................................................................................................................

Tel: ................................ Fax: ...................................... E-mail: ..........................................................

**NAME OF STUDENT**: ........................................ First name: ..........................................................

Date and place of birth: ................................ (sex): ..........................................................

Matriculation date: .................................. Matriculation number: ..........................................................

**NAME OF RECEIVING INSTITUTION**: ..........................................................................................................

Department of: ..................................................................................................................................................

ECTS departmental coordinator: ..........................................................................................................................

Tel: ................................ Fax: ...................................... E-mail: ..........................................................

<table>
<thead>
<tr>
<th>Course Unit code (1)</th>
<th>Title of the course unit</th>
<th>Duration of course unit (2)</th>
<th>Local Grade (3)</th>
<th>ECTS grade (4)</th>
<th>ECTS credits (5)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total: 

(2) (2) (3) (4) (5) See explanation on last page

Diploma/ degree awarded: ..................................................................................................................................

Date: ................................ Signature of registrar/ dean/administration officer: .................................. Stamp of institution: ..................................

NB: His documents is not valid without the signature of the registrar/dean/administration officer and the official stamp of the institution

ECTS Course Catalogue 2010/2011 25
(1) Course unit code:

Refer to the ECTS information Package

(2) Duration of course unit

Y = 1 full academic year
IS = 1 semester
IT = 1 term/trimester
2S = 2 semesters
2T = 2 terms/trimester

(3) Description of the institutional grading system:

Polish scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>ECTS Grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.0</td>
<td>A</td>
<td>excellent</td>
</tr>
<tr>
<td>4.6</td>
<td>B</td>
<td>very good</td>
</tr>
<tr>
<td>5.0</td>
<td>C</td>
<td>good</td>
</tr>
<tr>
<td>3.6</td>
<td>D</td>
<td>satisfactory</td>
</tr>
<tr>
<td>3.0</td>
<td>E</td>
<td>sufficient</td>
</tr>
<tr>
<td>2.0</td>
<td>FX/F</td>
<td>fail</td>
</tr>
</tbody>
</table>

(4) ECTS grading scale

<table>
<thead>
<tr>
<th>ECTS Grade</th>
<th>% of successful students normaly achieving the grade</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>10</td>
<td>The use of words like „excellent” or „good” is no longer recommended as they do not fit with percentage based ranking of the ECTS Grade Transfer Scale.</td>
</tr>
<tr>
<td>B</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>FX</td>
<td>-</td>
<td>FAIL – some more work required before the credit can be awarded</td>
</tr>
<tr>
<td>F</td>
<td>-</td>
<td>Fail – considerable further work is required</td>
</tr>
</tbody>
</table>

(5) ECTS credits:

1 full academic year = 60 credits
1 semester = 30 credits
1 term/trimester = 20 credits
PAŃSTWOWA WYŻSZA SZKOŁA ZAWODOWA  
im. Witelona w Legnicy

Niniejszy suplement do dyplomu oparty jest na modelu opracowanym przez Komisję Europejską, Radę Europy oraz UNESCO/CEPES. Ma on dostarczyć obiektywnych i pełnych informacji dla lepszego zrozumienia oraz sprawiedliwego uznawania kwalifikacji akademickich i zawodowych w kraju i za granicą. Suplement zawiera opis rodzaju, poziomu, kontekstu, treści i statusu studiów odbytych i pomyślnie ukończonych przez osobę wymienioną w oryginalnym dyplomie. Opis ten nie powinien zawierać żadnych sądów wartościujących, stwierdzeń o równowartości lub sugestii dotyczących uznania. Powinien dostarczać informacji odnośnie do wszystkich ośmiu sekcji. Tam, gdzie informacja nie została podana, należy wyjaśnić przyczyny jej braku.

SUPLEMENT DO DYPLOMU

ważny z dyplomem nr .......... 

(ODPIS PRZEZNACZONY DO AKT)

I. INFORMACJE O POSIADACZU DYPLOMU

1. Nazwisko: ...............
2. Imię (imiona): ..............
3. Data urodzenia (dzień, miesiąc, rok): ............
4. Numer identyfikacyjny lub kod studenta, lub numer albumu: ............... 

II. INFORMACJE O DYPLOMIE

1. Numer dyplomu ukończenia studiów: ..............
2. Określenie uzyskanego wykształcenia (tytuł zawodowy) 1) : .............
3. Kierunek studiów i specjalność: ................................................................. 
5. Nazwa i status uczelni prowadzącej studia 2) : Państwowa Wyższa Szkoła Zawodowa im. Witelona w Legnicy - publiczna uczelnia zawodowa - powstała na mocy Rozporządzenia Rady Ministrów z dnia 16 czerwca 1998 r. w sprawie utworzenia Wyższej Szkoły Zawodowej w Legnicy (Dz. U. Nr 76, poz.498 z późn. zm.).

III. INFORMACJE O POZIOMIE WYKSZAŁCENIA

1. Poziom posiadanego wykształcenia: ..............
2. Czas trwania studiów według programu: .................
3. Warunki przyjęcia na studia:

Posiadanie świadectwa dojrzałości, konkurs punktów przyznawanych za określone przedmioty, z których kandydat zdawał egzamin maturalny, egzamin dojrzałości, egzamin przeprowadzony w ramach programu Matury Międzynarodowej.
IV. INFORMACJE O TREŚCI STUDIÓW I OSIĄGNIĘTYCH WYNIKACH

1. Forma studiów: ......................

2. Standardy kształcenia:

Standardy nauczania zgodne z Rozporządzeniem Ministra Nauki i Szkolnictwa Wyższego z dnia 12 lipca 2007 r. w sprawie standardów kształcenia dla poszczególnych kierunków oraz poziomów kształcenia, a także trybu tworzenia i warunków, jakie musi spełniać uczelnia, by prowadzić studia międzykierunkowe oraz makrokrunki (Dz. U. Nr 164, poz. 1166 z późn. zm.) Standardy określają wymagania ogólne, kwalifikacje absolwenta, minimalną liczbę godzin zajęć oraz liczbę punktów ECTS, treści i efekty kształcenia z podziałem na grupę treści podstawowych oraz kierunkowych, a także wymagania dotyczące praktyk.

3. Szczegóły dotyczące programu-składowe programu studiów oraz indywidualne osiągnięcia, uzyskane oceny/punkty ECTS:

Skróty użyte w tabelach: W - wykłady, Ćw. - ćwiczenia, Lab. - laboratoria, Proj. - projekty, Sem. - seminarium, ZWL - zwolnienie lekarskie

<table>
<thead>
<tr>
<th>Lp.</th>
<th>Rok: 1 Semestr: 1</th>
<th>Liczba godzin</th>
<th>Ocena z zaliczenia</th>
<th>Ocena z egzaminu</th>
<th>Punkty ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Suma:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


4. System ocen i - o ile to możliwe - sposób ich przyznawania:

Zgodnie z regulaminem studiów Państwowej Wyższej Szkoły Zawodowej im. Witelona w Legnicy stosuje się następującą skalę ocen:

<table>
<thead>
<tr>
<th>Oceny w języku polskim</th>
<th>Wartości cyfrowe</th>
</tr>
</thead>
<tbody>
<tr>
<td>bardzo dobry</td>
<td>5,0</td>
</tr>
<tr>
<td>dobry plus</td>
<td>4,5</td>
</tr>
<tr>
<td>dobry</td>
<td>4,0</td>
</tr>
<tr>
<td>dostateczny plus</td>
<td>3,5</td>
</tr>
<tr>
<td>dostateczny</td>
<td>3,0</td>
</tr>
<tr>
<td>niedostateczny</td>
<td>2,0</td>
</tr>
</tbody>
</table>

Podstawą obliczenia ostatecznego wyniku studiów są:

1) średnia arytmetyczna ocen ze wszystkich egzaminów i zaliczeń - z uwzględnieniem ocen niedostatecznych - uzyskanych w ciągu całego okresu studiów, łącznie z semestrami powtarzanymi oraz wznowionymi (waga 0,6),

2) ocena pracy dyplomowej (waga 0,2),

3) ocena egzaminu dyplomowego (waga 0,2).

Ostateczny wynik studiów, wpisywany na dyplomie, wyrównuje się do pełnej oceny zgodnie z zasadą:

- do 3,40 - dostateczny
- od 3,41 do 3,80 - dostateczny plus
- od 3,81 do 4,25 - dobry
- od 4,26 do 4,69 - dobry plus
- od 4,70 - bardzo dobry.

5. Wynik ukończenia studiów: ......................
V. INFORMACJE O UPRAWNIENIACH POSIADACZA DYPLOMU

1. Dostęp do dalszych studiów: ........................................
2. Posiadane kwalifikacje oraz uprawnienia zawodowe: .........................

VI. DODATKOWE INFORMACJE

1. Dodatkowe informacje, w tym: o odbytych praktykach, otrzymanych nagrodach:
   ........................................................................
2. Dalsze źródła informacji:

VII. POŚWIADCZENIE SUPLEMENTU

1. Data: ..............................
2. Podpis i pieczęć imieniowa kierownika podstawowej jednostki organizacyjnej:
   pieczęć
   urzędowa

VIII. INFORMACJA O KRAJOWYM SYSTEMIE SZKOLNICTWA WYŻSZEGO

1. Kryterium dostępu do szkolnictwa wyższego
   Łączny czas kształcenia do momentu ukończenia szkoły dającej możliwość przystąpienia do egzaminu dojrzałości (egzaminu maturalnego) wynosi 12 - 15 lat. Po zdaniu egzaminu dojrzałości (egzaminu maturalnego) absolwenci otrzymują świadectwo dojrzałości upoważniające do ubiegania się o przyjęcie do szkoły wyższej.

2. System szkolnictwa wyższego
   System szkolnictwa i podstawy jego funkcjonowania określa ustawa z dnia 27 lipca 2005 r. - Prawo o szkolnictwie wyższym. Przepisy tej ustawy stosuje się do publicznych i niepublicznych szkół wyższych, a prowadzenie kształcenia odbywa się na tych samych zasadach i po spełnieniu tych samych warunków. Uczelnie, niezależnie od ich statusu, dzielą się na uczelnie akademickie oraz uczelnie zawodowe.
   Uczelnia akademicka
   to uczelnia, w której przynajmniej jedna jednostka organizacyjna posiada uprawnienie do nadawania stopnia naukowego doktora.
   Uczelnia zawodowa
   to uczelnia prowadząca studia pierwszego lub drugiego stopnia albo jednolite studia magisterskie nieposiadająca uprawnienia do nadawania stopnia naukowego doktora.
   Studia w uczelniach prowadzone są jako studia pierwszego stopnia, studia drugiego stopnia lub studia jednolite magisterskie oraz studia doktoranckie (studia trzeciego stopnia).
   Studia pierwszego stopnia, czyli studia licencjackie, trwają od sześciu do ośmiu semestrów, a studia inżynierskie siedem lub osiem semestrów.
   Studia drugiego stopnia trwają trzy lub cztery semestry, a jednolite studia magisterskie od dziewięciu do dwunastu semestrów.
   Studia doktoranckie trwają nie dłużej niż cztery lata i ich uczestnicy otrzymują świadectwo ukończenia studiów doktoranckich. W odrebnym trybie uzyskują stopień naukowy doktora lub stopień doktora w zakresie sztuki.
   Studia wyższe oraz studia doktoranckie mogą być prowadzone jako studia stacjonarne lub jako studia niestacjonarne.
3. Tytuły nadawane absolwentom szkół wyższych
- licencjat, licencjat pielęgniarstwa lub licencjat położnictwa, inżynier, inżynier pożarnictwa, inżynier architekt oraz inżynier architekt krajobrazu - nadawane absolwentom studiów pierwszego stopnia;
- magister oraz tytuły równorzędne: magister sztuki, magister farmacji, magister inżynier, magister inżynier architekt, magister inżynier architekt krajobrazu, magister inżynier pożarnictwa, magister pielęgniarstwa, magister położnictwa, lekarz, lekarz dentysta, lekarz weterynarii.

4. Punkty zaliczeniowe

5. Stopnie naukowe, stopnie w zakresie sztuki, tytuł naukowy, tytuł w zakresie sztuki
Stopniami naukowymi są stopnie doktora i doktora habilitowanego określonej dziedziny nauki w zakresie danej dyscypliny naukowej.
Stopniami w zakresie sztuki są stopnie doktora i doktora habilitowanego określonej dziedziny sztuki w zakresie danej dyscypliny artystycznej. Stopnie naukowe nadają jednostki szkół wyższych, Polskiej Akademii Nauk oraz jednostki badawczo-rozwojowe, zgodnie z uprawnieniami uzyskanymi w odrębnym trybie.
Tytułem naukowym jest tytuł profesora określonej dziedziny nauki, tytułem w zakresie sztuki jest tytuł profesora określonej dziedziny sztuki. Tytuł profesora nadaje Prezydent Rzeczypospolitej Polskiej.

1) W przypadku tłumaczenia na język obcy wpisana treść pozostaje w oryginalem brzmieniu.
2) Należy podać status uczelni prowadzącej studia: publiczna/niepubliczna, należy podać także nazwy uczelni lub instytucji prowadzących studia wspólnie, w oryginalnym brzmieniu.
3) Pkt IV. 2-4, pkt VI. 1 i 2 mogą zostać rozszerzone o odpowiednią liczbę stron, w zależności od potrzeb.
THE WITELON UNIVERSITY OF APPLIED SCIENCES IN LEGNICA

This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international transparency and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed at home or abroad by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgments, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

DIPLOMA SUPPLEMENT

Valid with the Diploma no. ………

(A DUPLICATE IS INTENDED FOR THE FILES /COPY)

I. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

1. Surname: ……
2. First name(s): ……………..
3. Date of birth (day, month, year): …………
4. Student identification number or code: ………..

II. INFORMATION IDENTIFYING THE QUALIFICATION

1. Diploma number: ………….
2. Name of qualification and title conferred 1) : ……………...
3. Main field of study and field of specialisation for the qualification: ………………………
4. Name of awarding institution 1) : The Witelon University of Applied Sciences in Legnica
6. Language(s) of instruction/examination: Polish.

III. INFORMATION ON THE LEVEL OF THE QUALIFICATION

1. Level of qualification: ………………………
2. Official length of programme: …………………
3. Access requirements:

Submission of a secondary school leaving certificate (maturity certificate), graduates are admitted of the basic of average grades from secondary school leaving certificate, and grades obtained from subjects chosen from secondary leaving certificate linked with specialisations, where in the priority is given to graduates undertaking studies in accordance with the secondary school graduation profile.
IV. INFORMATION ON THE CONTENTS AND RESULTS GAINED 3)

1. Mode of study: ………………………

2. Programme requirements:

Teaching standards comply with the Minister of National Education and Sport Regulation of 18th April 2002 on defining teaching standards for particular fields of study and levels of training (Journal of Laws No. 116, item 1004 with later amendments). The standards specify general requirements, including the number of teaching material for particular subjects, within the division into subject groups: general training, basic, profiled, specialized and specialization, as well as particular placement requirements. In the academic year 2007/2008 the studies were still conducted in accordance with the above indicated regulations - in accordance with the content of Paragraph. 16 of the Minister of Science and Higher Education Regulation of 12 July 2007 on education standards for particular fields of study and levels of teaching, as well as the mode of creating fields of study and requirements, the higher education institution has to comply with in order to conduct interdisciplinary programme and macro-field of study (Journal of Laws No. 164 item 1166).

3. Programme details - modules or units studied and the individual achievements, grades/marks/(ECTS) credits obtained:

<table>
<thead>
<tr>
<th>No.</th>
<th>Year: 1 Semester: 1</th>
<th>Number of hours</th>
<th>Grade</th>
<th>Examination</th>
<th>ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subjects</td>
<td></td>
<td>L</td>
<td>T</td>
<td>Lab.</td>
<td>P</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Grading scheme and, if available, grade distribution guidance:

In accordance with the regulations of the Witelon University of Applied Sciences in Legnica, the following grading scheme shall be applicable:

<table>
<thead>
<tr>
<th>Grades in Polish</th>
<th>Digits</th>
</tr>
</thead>
<tbody>
<tr>
<td>excellent</td>
<td>5.0</td>
</tr>
<tr>
<td>very good</td>
<td>4.5</td>
</tr>
<tr>
<td>good</td>
<td>4.0</td>
</tr>
<tr>
<td>above average</td>
<td>3.5</td>
</tr>
<tr>
<td>average (satisfactory)</td>
<td>3.0</td>
</tr>
<tr>
<td>fail</td>
<td>2.0</td>
</tr>
</tbody>
</table>

The basic for calculating the final result of studies constitute the following:

1) overall examination and credit grade point average with taking into consideration all grades achieved including those below par - obtained during the cycle of programme. Semesters repeated and resat shall also be taken into account (the weighing of the final grade 0.6),

2) diploma paper grade (weighing 0.2),

3) diploma paper examination (weighing 0.2).

The overall classification of the qualification, included in the Diploma of the Higher Education, is to be rounded up to the nearest number in accordance with the following rule:

- up to 3.40 - satisfactory
- from 3.41 to 3.80 - above average
- from 3.81 to 4.25 - good
- from 4.26 to 4.69 - very good
- from 4.70 - excellent.

5. Overall classification of the qualification …………………….
V. INFORMATION ON THE FUNCTION OF THE QUALIFICATION

1. Access to further study: ………………………………………

2. Professional status (if applicable): ……………………………………………………..

VI. ADDITIONAL INFORMATION

1. Additional information, including practical placements completed, research activities undertaken, awards received:

………………………………………….

2. Further information sources:


VII. CERTIFICATION OF THE SUPPLEMENT

1. Date: …………………….

2. Signature and name-bearing stamp or seal of the head of the organisational unit:

official

seal

VIII. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

1. Access to the higher education

The total duration of education until completion of a school which offers the possibility of taking the secondary school leaving examination (maturity examination) is 12 – 15 years. Having passed successfully the secondary school leaving examination (maturity examination), graduates are awarded a secondary school leaving certificate (maturity certificate) which entitles them to apply for admission to a higher education institution.

2. Higher education system

Higher education system in Poland and the basis for its operation are laid down in the Act of 27 July 2005 – Law on Higher Education. Its provisions are applied both to state (public) and non-State (non-public) higher education institutions, in which programmes of study are offered on the same basis and upon completion of the same requirements. Higher education institutions are divided, irrespective of their status, into academic and vocational ones. An academic higher education institution is a school in which at least one of its organisational units is entitled to award the academic degree of doktor.
A vocational higher education institution is a school offering first or second cycle study programmes or one-tier (long-cycle) study programmes, and which is not entitled to award the academic degree of doktor.

Study programmes are offered as first cycle, second cycle and one-tier (long-cycle) programmes and doctoral (third cycle) programmes. First cycle programmes leading to a licencjat degree last from 6 to 8 semesters, and those leading to an inżynier degree last seven or eight semesters. Second cycle degree programmes last three or four semesters and one-tier (long-cycle) programmes leading to a magister degree last from 9 to 12 semesters.

Doctoral study programmes last no longer than 4 years and upon completion graduates are awarded a certificate. Under a separate procedure graduates are conferred the academic degree of a doktor or doktor w zakresie sztuki.

Higher education programmes and doctoral programmes may be offered as full-time or part-time programmes.

3. Degrees awarded to graduates of higher education institutions

- licencjat, licencjat pielęgniarstwa or licencjat położnictwa, inżynier, inżynier pożarnictwa, inżynier architekt and inżynier architekt krajobrazu – awarded to graduates of first cycle programmes;
- magister and equivalent degrees of magister sztuki, magister farmacji, magister inżynier, magister inżynier architekt, magister inżynier architekt krajobrazu, magister inżynier pożarnictwa, magister pielęgniarstwa, magister położnictwa, lekarz, lekarz dentysta, lekarz weterynarii

4. ECTS

The number of the ECTS credits provided by the plan of studies for one semester is from 27 to 33, while it is 60 ECTS credits for an academic year. It is necessary to gather 180 – 240 ECTS credits to complete a first cycle programme, 90 – 120 ECTS credits to complete a second cycle programme, and 270 – 360 ECTS credits to complete a one-tier (long-cycle) programme.

5. Academic degrees, degrees in arts, academic title, academic title in arts

The academic degrees are the degrees of doktor and doktor habilitowany of a specific area of science in a given scientific discipline. The degrees awarded in arts are the degrees of doktor and doktor habilitowany of a specific area of arts in a given artistic discipline.

Academic degrees are conferred by organisational units of higher education institutions, Polish Academy of Sciences and research and development institutions in compliance with the powers granted under a separate procedure. The academic title is the degree of profesor of a specific area of science, while the equivalent degree in arts is the degree of profesor of a specific area of arts. The degree of profesor is conferred by the President of the Republic of Poland.

3) In original language
4) Indicate the status of the higher education institution administering studies: State, non-State/State-recognised; indicate the name of the higher education institution offering the study programme jointly in original language.
5) If necessary additional pages may be added to fill in information in item IV.2-4 and VI.1-2.